

Job Title: Studio BIM Coordinator

Department: BIM Management

Location: Manchester

Job Purpose:

We are looking for an experienced and highly motivated Studio BIM Coordinator to join our BIM Management team to provide technical support and guidance to members of staff in their use of BIM-enabling products and processes, to a high standard and in line with all business protocol.

You will be primarily responsible for providing active and immediate technical support and guidance to all designers in the Manchester and Leeds offices, although may be required to support London based designers should workload dictate.

You will collaborate with members of the BIM Management team daily when it comes to support as well as contributing where needed to the monthly workshops and training hosted by the BIM team for members of staff.

Key responsibilities and accountabilities:

- Active & immediate technical support to all Manchester and Leeds Studio-based designers on their use of BIM-enabling products and processes, as well as those based in London as may be required
- Dedicated support to Team BIM Leads in their development of models in line with internal business protocol, and external project (BIM) protocol
- Temporary undertaking of the position of Team BIM Lead on projects where a suitable member of the team has yet to be identified
- Contribution to specific project (BIM) deliverables in support of achieving key deadlines
- Undertake comprehensive BIM model audits aligned to specific work stages
- Host internal educational sessions, including the development of associated content
- Contribution to development of emerging digital processes

Qualifications, skills & experience:

- Experience working in an Architectural or Interior Design environment, preferably both.
- Exceptional working knowledge of Autodesk Revit, and Autodesk Construction Cloud ('ACC').
- Strong team player, who is willing to actively contribute to discussion regarding development.
- Genuine desire to help, with ability to manage simultaneous requests for support.
- Strong interest and enthusiasm for existing and emerging digital technologies.
- Good understanding of UK building construction fundamentals.
- Organised and self-disciplined; with ability to take initiative.